## School and Child Care Protocols for Children, Students or Staff, with Symptoms of COVID-19

**Identified child/student/staff with COVID-19 symptoms**

### At home

<table>
<thead>
<tr>
<th>Child/Student</th>
</tr>
</thead>
<tbody>
<tr>
<td>Parents/guardians of child/student with symptoms contact child care or school to report absence.</td>
</tr>
<tr>
<td>• Follow directions in COVID-19 School and Child Care Screening Tool</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>School/Child Care staff</th>
</tr>
</thead>
<tbody>
<tr>
<td>Staff member should:</td>
</tr>
<tr>
<td>• Stay home</td>
</tr>
<tr>
<td>• Report absence to school</td>
</tr>
<tr>
<td>• Get tested for COVID-19</td>
</tr>
<tr>
<td>• Isolate at home and follow directions from the assessment centre and KFL&amp;A Public Health</td>
</tr>
</tbody>
</table>

### At school or on bus (upon arrival)

<table>
<thead>
<tr>
<th>Alert school staff designated to care for symptomatic child/student* in isolation room** and follow school protocol for caring for symptomatic individual.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contact parents/guardians for immediate pick up. Symptomatic staff are to notify school administration, get tested for COVID-19, isolate at home and follow directions from the assessment centre and KFL&amp;A Public Health.</td>
</tr>
<tr>
<td>School is prepared to provide KFL&amp;A Public Health with the information needed pending a positive COVID-19 test result for child/student/staff.</td>
</tr>
</tbody>
</table>

### Please note:

- **Designate a staff member to care** for child/student identified at child care or school with COVID-19 symptoms.

- **The isolation room** should be an enclosed space separate from other people that is equipped with medical masks, hand sanitizer, tissues, and a lined garbage bin. It should be cleaned and disinfected after use.

- It is recommended that household members isolate when child/student has a primary symptom or has more than 2 secondary symptoms.
Information applies to school settings:

Caring for a symptomatic individual at school

☐ Student is brought to the isolation room.
☐ Staff caring for student uses personal protective equipment (PPE) kit – to be put on before entering the room with the student.
☐ Student to wear PPE as tolerated.
☐ Staff supervise student while maintaining physical distance, when possible.

Communication with parents/guardians regarding next steps

If the symptoms are not part of a known cause or condition, parent/guardian should contact their student’s health care provider for further advice or assessment, including if the student needs a COVID-19 test or other treatment.

Encourage the parent/guardian to share the results with the school as soon as possible. Thank the parent/guardian for picking up their student and for taking the necessary steps to protect the school and larger community – we are all doing our part!

Communication with parents/guardians regarding return to school

See Return to School Protocols for more details.

Communication with parents/guardians if there is a resistance to having their student tested

Acknowledge the parents/guardians concern (e.g., inconvenience, fear, etc.) and encourage parents/guardians to contact health care provider for further assessment and guidance while highlighting the importance of keeping other students, families, and staff in the school community safe.

How do I get my student tested for COVID-19?

Visit kflaph.ca/AssessmentCentre for information on locations and hours of operation for assessment centres in Kingston, Frontenac and Lennox & Addington Counties.

Reminder to administrators

For LDSB
Contact school board COVID-19 Lead to make them aware of the situation and to discuss next steps.

For ALCDSB
Contact school board COVID-19 Lead to make them aware of the situation and to discuss next steps.

For all other schools

There is no need to contact KFL&A Public Health to inform of an ill student unless COVID-19 is suspected due to a suspected or confirmed exposure. For assistance, call 613-549-1232 or 1-800-267-7875, ext. 1102. After hours or on weekends contact KFL&A Public Health manager on call.

For all

Debrief or share with school staff, as appropriate. Be prepared to access appropriate line lists that KFL&A Public Health may request if student tests positive.