



Search Number: _____	Date Received: _____
Date Documents Issued: _____	

Record Search Application

KFL&A Public Health will conduct a search to locate all records related to the operation of a premises for an indicated property. Note: property owner must provide permission to release their personal information.

This application should be submitted to the KFL&A Public Health office serving the area the property is located. The \$150 fee must accompany this search application.

Search requested by:

Name: _____

Phone: _____

Company: _____

Address: _____

Phone: _____

Fax: _____

Property Information

Name of owner (please print): _____

Signature of current owner or designate: _____

County/Township/District: _____

Concession: _____

Part Lot/Lot: _____

Sub Lot: _____

Registered Plan: _____

Municipal Address (Street Number and Street): _____

Record Search Response:

A search of our records indicates there are no outstanding work orders issued against this property at this time.

Public Health Inspector Signature

Personal information on this form is collected under the authority of the Health Protection and Promotion Act and will be used for the administration of Public Health programs. Any questions about the collection of this information should be directed to the Manager, Environmental Health, KFL&A Public Health, 221 Portsmouth Avenue, Kingston, Ontario, K7M 1V5, 613-549-1232 ext.1243, 1-800-267-7875.